

## Reserve GI Bill – Chapter 1606

If you are a member of the Selective Reserve and applying for the Reserve GI Bill, please answer the questions below. Please proceed to Step 3 after completing the corresponding paperwork/questions.

**Question 1:** Have you applied for VA education benefits in the past and have a Certificate of Eligibility from the federal VA?

- If NO, proceed to the next question.
- If YES, and you have a copy of your Certificate of Eligibility specifically stating Allied Health Institute as your school of attendance, complete and submit the following paperwork to the Allied Health Institute Veterans Affairs Office:
  - ✓ Copy of Certificate of Eligibility (COE)
  - ✓ Veteran Responsibility Letter
- If YES, and you have a copy of your Certificate of Eligibility and it doesn't specifically state Allied Health Institute as your school of attendance, complete and submit the following paperwork to the Allied Health Institute Veterans Affairs Office:
  - ✓ Copy of Certificate of Eligibility (COE)
  - ✓ VONAPP application or VA Form 22-1995
  - ✓ Veteran Responsibility Letter

**Question 2:** Have you applied for VA education benefits in the past and have NOT received the Certificate of Eligibility from the federal VA?

- If NO, proceed to the next question.
- If YES, and you listed Allied Health Institute as your school of attendance, complete and submit the following paperwork to the Allied Health Institute Veterans Affairs Office:
  - ✓ Copy of Submitted Application
  - ✓ Veteran Responsibility Letter
- If YES, and you did not list Allied Health Institute as your school of attendance, complete and submit the following paperwork to the Allied Health Institute Veterans Affairs Office:
  - ✓ VONAPP application or VA Form 22-1995
  - ✓ If on active duty, an Education Service Officer (ESO) signature is needed on VA application.
  - ✓ Veteran Responsibility Letter

**Question 3:** If you have applied for your VA education benefits in the past and have never used your benefits previously or applied to use them for another school, complete and submit the following paperwork to the Allied Health Institute Veterans Affairs Office. Otherwise, please proceed to the next question.

- ✓ VONAPP application or VA Form 22-1995
- ✓ If on active duty, an Education Service Officer (ESO) signature is needed on VA application.
- ✓ Veteran Responsibility Letter

**Question 4:** If you have never applied for your VA education benefits in the past, complete and submit the following paperwork to the Allied Health Institute Veterans Affairs Office. Otherwise, please proceed to the next question.

- ✓ VONAPP application or VA Form 22-1990
- ✓ If on active duty, an Education Service Officer (ESO) signature is needed on VA application.
- ✓ Veteran Responsibility Letter
- ✓ Notice of Basic Eligibility

**Question 5:** Have you applied for direct deposit?

- If YES, proceed to the next question.
- If NO, direct deposit can be set up through the federal VA's National Direct Deposit Program at 877.838.2778. If this information was provided on the application, please disregard.

**Question 6:** Have you completed the correct paperwork to start your entitlements with Allied Health Institute?

- If YES, please go to "Step 3" of the submission process to submit paperwork to the Allied Health Institute Veterans Affairs Office.
- If NO, please go back to the beginning of "Step 2" for the list of VA educational entitlements.